

DEVELOPMENT CONTROL COMMITTEE								
	DESCRIPTION OF CHARGE	VAT	UNIT	DATE OF LAST CHANGE	2015/16 £	2016/17 £	Externally Set	Explanation regarding the recommended level of charge
1	BUILDING CONTROL & PLANNING - COMMON CHARGES							
	1.1 PLANNING AND BUILDING CONTROL FEES							
	Statutory Charge set by Central Government and Local Authorities							No move yet toward local fee setting
	1.2 BUILDING AND PLANNING RECORDS SEARCH							
	(a) Domestic and simple commercial development (Min charge £17.00)		Per Hour	1-Apr-13	17.00	17.00		Should be corporate wide and based only on marginal cost.
	(b) Commercial enquiries charged at £34.00 per hour (Min charge £34.00)		Per Hour	1-Apr-13	34.00	34.00		
	1.3 COPY OF PLANS, DOCUMENTS & DECISIONS**							
	If the total charge (at the rates below) does not exceed £3.00 then no charge will be made to provide the requested copies.							
	(a) A4 size (black and white) per sheet*		Each	1-Apr-13	0.10	0.10		As above - subject to a minimum of £3.00
	(b) A4 size (colour) per sheet*		Each	1-Apr-13	1.00	1.00		
	(c) A3 size (black and white) per sheet*		Each	1-Apr-13	0.15	0.15		
	(d) A3 size (colour) per sheet*		Each	1-Apr-13	2.00	2.00		
	(e) A2 size per sheet		Each	1-Apr-11	8.00	8.00		
	(f) A1 per sheet		Each	1-Apr-11	8.00	8.00		
	(g) A0 per sheet		Each	1-Apr-11	8.00	8.00		
	Documents Supplied electronically (via the website)							
	* Where information is held electronically and can be published to the website (without any data protection issues), subject to a maximum of 15 sheets, there will be no charge made. Requests in excess of 15 sheets will be charged at £17 per hour (or part thereof) or the equivalent paper copy rate (whichever is the cheapest).							
	Documents Supplied electronically (by e-mail or by CD)							
	If information is held electronically and cannot be published to the website without any data protection issues, then a Data Protection Act fee of £10 will be charged plus a charge of £17 per hour (or part thereof) or the equivalent paper copy rate (whichever is the cheapest).							
	1.4 PRE APPLICATION CHARGES							
	(a) Householder Proposal Enquiries (Including works to tree enquiries, if permission is required/dropped kerb/home working enquires etc)							
	Basic Service (desk based assessment with no follow ups)	I	Per Enquiry	1-Apr-14	42.00	42.00		Fees should be kept at current level
	Gold Service (includes one site visit or meeting, a written response, plus one follow up proposal)	I	Per Enquiry	1-Apr-14	84.00	84.00		New fee should be requested once the follow up has been done
	(b) New Residential Unit Enquiries (including if permission is required)							
	1-3 new dwellings	I	Per Enquiry	1-Apr-14	144.00	144.00		
	4-9 new dwellings	I	Per Enquiry	1-Apr-14	216.00	216.00		
	10-49 new dwellings	I	Per Enquiry	1-Apr-14	600.00	600.00		
	50 or more new dwellings	I	Per Enquiry	1-Apr-14	1200.00	1200.00		
	(c) Commercial / Other Enquiries (including if permission is required)							
	Lawful use of premises enquiry	I	Per Enquiry	1-Apr-14	144.00	144.00		
	Change of Use / No additional floor space / telecoms / advertisements etc	I	Per Enquiry	1-Apr-14	144.00	144.00		
	Additional floor space up to 500 square metres	I	Per Enquiry	1-Apr-14	216.00	216.00		
	between 500 and 999 additional square metres	I	Per Enquiry	1-Apr-14	600.00	600.00		

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	over 1000 additional square metres	1	Per Enquiry	1-Apr-14	1200.00	1200.00		Set at a level typical of other Local Authorities
1.5	HIGH HEDGE COMPLAINTS		Per Enquiry	1-Apr-14	450.00	450.00		
	Those on means tested benefits and war pensions will receive 33% discount		Per Enquiry	1-Apr-14	300.00	300.00		
1.6	WEEKLY LIST OF ALL PLANNING APPLICATIONS		Per Year	1-Apr-09	125.00	125.00		
1.7	OADBY AND WIGSTON LOCAL PLAN							
(a)	Oadby and Wigston Local Plan **			1-Apr-98	35.00	35.00		
i)	Residents and Local groups			1-Apr-00	10.00	10.00		
1.8	OTHER DOCUMENTS							
(a)	Residential Land Position Statement (Published Annually) **			1-Apr-07	10.00	10.00		
(b)	Statements of Consultation			1-Apr-07	10.00	10.00		
	Supplementary Planning Guidance / Supplementary Planning Document / Statements of Consultation **							
(c)	Employment Land Availability Study (Published Annually) **			1-Apr-07	10.00	10.00		
	Facilities in Oadby & Wigston :-							
(d)	Landscape Character Assessment			1-Apr-07	25.00	25.00		
(e)	Oadby & Wigston Green Wedge Management Strategy			1-Apr-07	25.00	25.00		
(f)	Oadby & Wigston Phase 1 Habitat Survey (Available on CD only)			1-Apr-10	32.00	32.00		
(g)	Oadby & Wigston Biodiversity Audit (Available on CD only)			1-Apr-07	35.00	35.00		
(h)	Oadby and Wigston Employment Land and Premises Study**			1-Apr-07	25.00	25.00		
(i)	Statement of Community Involvement **			1-Apr-07	12.00	12.00		
(j)	Core Strategy Development Plan Document **			1-Apr-12	35.00	35.00		
(k)	Residents and local groups			1-Apr-12	10.00	10.00		
(l)	Annual Monitoring Report **			1-Apr-07	10.00	10.00		
(m)	Nature Conservation Strategy			1-Apr-07	10.00	10.00		
(n)	Local Development Scheme**			1-Apr-07	5.00	5.00		
(o)	Strategic Housing Land Availability Assessment **			1-Apr-09	25.00	25.00		
(p)	Retail Study**			1-Apr-09	25.00	25.00		
(q)	Faith Community Study & Places of Worship Needs Assessment**			1-Apr-09	25.00	25.00		
(r)	Play & Recreational Facilities Study			1-Apr-09	25.00	25.00		
(s)	Affordable Housing Viability Assessment			1-Apr-10	25.00	25.00		
(t)	Assessment of Highways and Transportation Implications			1-Apr-10	25.00	25.00		
(u)	Employment Sites & Brownfield Land Study			1-Apr-11	25.00	25.00		
(v)	Town Centre Area Action Plan **			1-Apr-14	35.00	35.00		
(w)	Town Centre Area Action Plan - for residents and local groups **			1-Apr-14	10.00	10.00		
(x)	Adopted Policies Map			1-Apr-15	10.00	10.00		
(y)	Housing Implementation Strategy			1-Apr-15	10.00	10.00		
(z)	Annual Open Space Review			1-Apr-15	10.00	10.00		
	** Documents are available on the Councils Website free of charge							
	www.oadby-wigston.gov.uk							
	BUILDING CONTROL							

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1.9	COMPLETION CERTIFICATE								
(a)	Written confirmation of works exempt from Building Regulations			1-Apr-15	12.50	12.50		All recently reviewed.	
(b)	Written confirmation of non-existence of Building Regulations record			1-Apr-15	12.50	12.50			
(c)	Written confirmation of completion of work to which Building Regulations applied			1-Apr-15	12.50	12.50			
1.10	RECOVERY OF EXPIRED PLAN			1-Apr-15	37.50	37.50			
1.11	STREET NAMING & NUMBERING								
(a)	List of all new property street names and numbers	E	Per Year	1-Apr-08	475.00	475.00			
(b)	Written confirmation of postal address details	E	Per Address	1-Apr-15	25.00	25.00			
(c)	Renaming/renumbering of existing property	E	Per Address	1-Apr-15	40.00	40.00			
(d)	Naming/Numbering of 1-5 plots	E	Per Plot	1-Apr-15	40.00	40.00			
(e)	Naming/ Numbering for each additional plot over 5	E	Per Plot	1-Apr-15	25.00	25.00			
(f)	Naming of a street	E	Per Street	1-Apr-15	150.00	150.00			
(g)	Numbering of new flat complex	E	Per Flat	1-Apr-15	25.00	25.00			
(h)	Change to a development after notification #	E	Per Application	1-Apr-15	50.00	50.00			
(i)	Administration fee, plus additional fee per plot	E	Per Plot	1-Apr-15	15.00	15.00			
	# Notification means after the Authority has numbered the street or part of.								
(j)	Street re-named / re-numbered at residents request ##	E	Per Request	1-Apr-15	## 250.00	## 250.00			
	## plus all compensation (the compensation is to be met by the applicant).								
	Compensation relates to monies paid to residents to help them pay for the cost of informing all parties that they correspond with, regarding the change to their address.								
	NB: A two thirds majority agreement from residents is required by ballot.								
1.12	WORK ASSOCIATED WITH AN EMERGENCY OR ENFORCEMENT INCIDENT								
(a)	Building Control Surveyor - rate per hour (either on site or in office)			1-Apr-09	50.00	50.00	All recently reviewed		
(b)	Building Control Manager - rate per hour (either on site or in office)			1-Apr-14	58.00	58.00			
(c)	Preparation & posting of documentation (letters, notices, etc) per document			1-Apr-15	29.85	29.85			
(d)	Telephone calls made from a mobile - per minute (standard rate)			1-Apr-15	0.03	0.03			
(e)	Telephone calls made from a mobile to mobile - per minute (standard rate)			1-Apr-15	0.09	0.09			
(f)	Mobile text messaging (standard rate)			1-Apr-15	0.04	0.04			
(g)	Telephone calls made from landlines to mobiles - connection charge (standard business rate)			1-Apr-15	0.08	0.08			
(h)	Telephone calls made from landlines to mobiles - per minute thereafter (standard business rate)			1-Apr-15	0.16	0.16			
(i)	Telephone calls made from a landline to a landline - connection charge (standard business rate)			1-Apr-15	0.08	0.08			
(j)	Telephone calls made from landlines - per minute thereafter (standard business rate)			1-Apr-15	0.03	0.03			
1.13	SUPPLY OF RADAR KEY TO A RESIDENT WITH PROOF OF DISABILITY			1-Apr-14	3.50	3.50			
1.14	NOTIFICATION OF DEMOLITION (Section 80)								
(a)	Buildings with a volume less than 49.56 cubic metres (Exempt)	E		1-Apr-15	0.00	0.00			
(b)	Domestic Building in excess of 49.56 cubic metres	E		1-Apr-15	115.00	115.00			
(c)	Non-Domestic Building in excess of 49.56 cubic metres	E		1-Apr-15	115.00	115.00			
(d)	Non-Domestic Building in excess of 300 cubic metres	E		1-Apr-15	170.00	170.00			

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(e)	Sites with multiple buildings, additional charge per non-exempt unit	E		1-Apr-15	20.00	20.00		New Charge
1.15	ADVERTISING ON THE DIGITAL DISPLAY SCREENS							
(a)	Community Groups/Charity	I	Per Week/Slot	1-Apr-16	N/A	0.00		
(b)	Business Within the Borough	I	Per Week/Slot	1-Apr-16	N/A	24.00		
(c)	Business Outside the Borough	I	Per Week/Slot	1-Apr-16	N/A	48.00		
	NB: A Slot will show an Advert for one minute in every ten minutes							
	Total Advertising Time of 9 hours 6 minutes a week (8am-9pm 7days a week)							
	5% discount for 3 - 6 months							
	10% discount for 6 - 12 months							
	20% discount for 12 months							
VAT Key								
I	Inclusive of VAT							
E	Exempt from VAT							
N	Non Business Activity							
Z	Zero-rated VAT							